

# **DEPARTMENT OF THE NAVY**

COMMANDER NAVAL AIR FORCE UNITED STATES PACIFIC FLEET BOX 357051 SAN DIEGO, CALIFORNIA 92135-7051

> COMNAVAIRPACINST 1650.9F NAVAIRPAC NOO4 13 JUL 1998

# COMNAVAIRPAC INSTRUCTION 1650.9F

Subj: PERSONAL AWARDS PROGRAM WITHIN NAVAL AIR FORCE, U.S. PACIFIC FLEET

- Ref: (a) NAVADMIN 233/97
  - (b) NAVADMIN 234/97
  - (c) SECNAVINST 1650.1F
  - (d) CINCPACFLT/CINCLANTFLTINST 1650.10
  - (e) OPNAVINST 1700.10K

Encl: (1) "Norm" Level of Award Matrix

- (2) List of Common Errors Made on OPNAV Form 1650/3 and Proposed Citation
- (3) Sample Flag Letter of Commendation Proposed Citation
- (4) Procedures for Preparing Navy and Marine Corps Achievement/Commendation Medal Proposed Citations
- (5) Sample Meritorious Service Medal Proposed Citation
- 1. Purpose. To issue revised policy and procedures for Commander, Naval Air Force, U.S. Pacific Fleet issued awards and to incorporate changes as set forth in references (a) and (b). Reference (a) implements the Awards Management Information System (AIMS) at the Fleet Commander in Chief and Type Commander level. Reference (b) delegates authority to the Chief of Naval Operations to award the Legion of Merit and the Meritorious Unit Commendation as well as delegating authority for Type Commanders to award the Meritorious Service Medal. Reference (c) provides regulations for awards to individuals and units in the naval service. Reference (d) governs awards within the U.S. Pacific and U.S. Atlantic Fleets. This is a complete revision and should be reviewed in its entirety.
- 2. Cancellation. COMNAVAIRPACINST 1650.9E
- 3. Background. One of the most effective means to enhance morale in a military organization is timely acknowledgment of exceptional performance. Positive recognition, in any form, boosts morale and fosters unit integrity and cohesiveness. Within NAVAIRPAC the two documented means of recognizing exceptional performance include a personal award (military decoration) or a Flag Letter of Commendation.
- 4. Policy. All officers and enlisted personnel should be accorded appropriate recognition for sustained exceptional performance or for specific outstanding accomplishments above and beyond those normally expected of their rank or rate. Supervisory personnel should ensure deserving personnel are nominated in a timely manner. Use the following guidelines when determining the appropriateness of a personal award:
- a. Level of Award. Any award level should be weighed principally on its merits. However, award level is generally equated to responsibility, which normally increases with rank or grade. While the seniority issue is relevant, there are some officers and enlisted personnel who perform the duties of more senior personnel and whose service should be recognized accordingly.

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Enclosure (1) is a matrix reflecting an approximate "norm" for awards. Nomination for an award higher than that indicated in enclosure (1) requires specific justification for the upgrade be provided in the Block 25 Summary of Action.

- b. <u>Specific Achievement</u>. Award recommendations in this category should emphasize truly outstanding performance for a specific event occurring over a relatively short duration, usually between 30-90 days.
- c. Command awarded Navy and Marine Corps Achievement Medals. Command awarded Navy and Marine Corps Achievement Medals, to be awarded for a specific achievement only, do not require a summary of action on the OPNAV Form 1650/3. Command awarded Navy and Marine Corps Achievement Medals may only be awarded to members of the Navy and Marine Corps and are not to be used for an end of tour award. Commands contemplating awarding a NAM for more than one act must forward them to the first flag officer in their chain of command for adjudication. Additionally, wing commanders may only award command awarded Navy and Marine Corps Achievement Medals to eligible members of their staffs.
- d. Sailor of the Year. Sailor of the Year (SOY) nominations will be submitted per reference (e). The award of a Navy Commendation Medal is authorized for all competitions that have reached the level equivalent to Type Commanders and above. All other levels of competition below Type Commander will award command awarded Navy and Marine Corps Achievement Medals to all SOYs at their respective echelons following non-selection in competition at the next higher level. The number of medals awarded at each level of competition will not count against the command's quotas.
- e. <u>Mid-Tour Awards</u>. While not excluded from submission, mid-tour awards are generally not approved.
- f. End of Tour (Transfer). Recognition of sustained exceptional performance for individuals who have accomplished several specific achievements, not previously recognized by an award, should be considered upon notification of transfer to a new duty station. Dates of any mid-tour awards must be exempted and typed in Block 12 of the OPNAV 1650/3 and a copy of any mid-tour award citation provided with the end of tour award recommendation. Additionally, any accomplishments used for a mid-tour award may not be repeated for the end of tour award.
- g. Retirement, Fleet Reserve or Separation. Awards to personnel completing a naval career should continue to receive special attention. This does not mean, however, that an award should be given in every case of retirement or separation. The important aspect is that the criteria are consistent and that the individual's service, during the last tour of duty, should have been particularly dedicated and productive.

## 5. Administrative Preparation Procedures

a. The Personal Award Recommendation, OPNAV 1650/3 (Rev. 1-94) and proposed citation shall be completed per reference (c) and enclosures (2) through (5) of this directive. In Block 25 on the reverse side of the form, use only the space allotted. Do not use a continuation page, as lengthy summaries of action only delay processing and do little to enhance the approval process. Do not send computer disks.

- b. <u>COMNAVAIRPAC Letters of Commendation</u>. Use an OPNAV Form 1650/3, front side only; a write-up in Block 25 is not necessary. Include a double-spaced proposed citation with no more than 18 lines of text as shown in enclosure (3).
- c. Navy and Marine Corps Achievement and Commendation Medals. Prepare an OPNAV form 1650/3, front and back, with a <u>nine-line</u>, <u>double-spaced</u> proposed citation in "landscaped" orientation as shown in enclosure (4).
- d. Meritorious Service Medals. Submit an OPNAV form 1650/3 and a double-spaced proposed citation with no more than 22 lines of text in the format shown in enclosure (5). COMNAVAIRPAC is the final awarding authority for this award per reference (b).
- e. Legion of Merit and Above. Submit an OPNAV form 1650/3 and a double-spaced proposed citation with no more than 22 lines of text as shown in the format in reference (c). Address to the Chief of Naval Operations (OP-09B33), via COMNAVAIRPAC and CINCPACFLT.
- f. <u>Unit Awards</u>. Unit awards must originate from the Type Wing/Functional Wing Commander and be forwarded to the appropriate awarding authority via the chain of command as set forth in references (c) and (d).

# 6. Submission of Award Recommendations

- a. Forward awards to COMNAVAIRPAC (N004E) within the following time lines:
- (1) Awards for COMNAVAIRPAC approval, Meritorious Service Medals and below, must be received, at a minimum, 30 days prior to desired delivery date. Allow 90 days for all awards requiring CINCPACFLT, CNO or SECNAV approval. The COMNAVAIRPAC Awards Office closes out awards at 1200 on Monday of each week. The Awards Board convenes Thursday of each week. Short-fused processing of awards will normally not be done. (Exceptions may be afforded under special circumstances, i.e., short notice PCS, high-profile heroic actions, etc.). Permission to "Fax" an award to COMNAVAIRPAC must be obtained from the COMNAVAIRPAC Flag Secretary on a case-by-case basis. If an award is faxed, the original must be received before final processing can occur.
- (2) Awards approved for retirement or separation but received too late to effect presentation at the originating command will be forwarded to the naval activity nearest the individual's permanent residence.
- b. For commands with a flag officer in their immediate chain of command submit Navy and Marine Corps Achievement Medals, Navy and Marine Corps Commendation Medals, and Flag Letters of Commendation to the first flag officer in their chain of command for approval, e.g., Carrier Group Commanders or Cruiser-Destroyer Group Commanders.
- c. Squadrons assigned to East Coast ships will submit Navy and Marine Corps Achievement Medals, Navy and Marine Corps Commendation Medals and Flag

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Letters of Commendation to the first flag officer in the (East Coast) operational chain of command for their approval.

- d. For commands without a flag officer in their immediate chain of command, send recommendations for Navy and Marine Corps Achievement Medals, Navy and Marine Corps Commendation Medals, and Flag Letters of Commendation directly to COMNAVAIRPAC with a copy of the recommendation to the ISIC, who may make comments, if desired, to the awarding authority within 14 days. Such comments need only be made if there is disagreement with the recommended award. The awarding authority will assume concurrence after 14 days.
- e. Meritorious Service Medals and above will continue to be routed through the respective Immediate Superior In Command (ISIC) for approval/disapproval recommendation.
- f. Any commissioned officer senior to the individual being recommended, and having knowledge of the act or achievement may recommend an award. With that in mind, an award may also be originated or recommended by an officer outside the parent command; however, the award must first be submitted to the parent command's commanding officer for endorsement.
- g. Awards for approval at the CINCPACFLT level or higher. Legion of Merit and above, awards for personnel of the U.S. Air Force, Army, Coast Guard, and Foreign Nationals/foreign military personnel, or civilians, will be forwarded via the chain of command per references (c) and (d).
- h. In the event an award recommendation is upgraded, downgraded or disapproved, the originator and appropriate chain of command will be informed.
- 7. Awards Management Information System (AIMS). Per reference (a), COMNAVAIRPAC will enter only NAVAIRPAC personal decorations into AIMS. This does not include campaign ribbons, unit awards, etc. This database, tracks awards of all Navy and Marine Corps personnel. In addition, this system is used to record awards in service member's Personnel Summary Record (PSR). Since the responsibility for maintaining this database has been delegated to Fleet Commanders in Chief and Type Commanders, all AIRPAC units must now implement the following procedures:
- a. Submit copies of each command awarded Navy and Marine Corps Achievement Medal. Copies will consist of the signed original OPNAV 1650/3 and a copy of the certificate/citation with the member's social security number typed or written in the upper right-hand corner of the certificate(s). COMNAVAIRPAC will enter the data into AIMS and forward the certificate to BUPERS (Pers-313) for recording on the microfiche. To assist COMNAVAIRPAC in managing the entry of data into AIMS, commands are requested to mail approved awards as they are completed vice holding for a mass mailing.
- b. Meritorious Service Medals, Navy and Marine Corps Commendation Medals and Navy and Marine Corps Achievement Medals awarded by COMNAVAIRPAC will be smoothed, forwarded to awardee, entered into AIMS, and copies sent to BUPERS.
- c. Awards that must be forwarded up the chain of command to CINCPACFLT, CNO or SECNAV will not be entered into AIMS at the COMNAVAIRPAC level.

- d. If an award is missing from a member's microfiche, or if awards are listed incorrectly in AIMS, e.g., you actually received a Navy Commendation Medal, but AIMS reflects a Navy Achievement Medal, the member should submit a copy of the citation with their SSN typed or written in the upper right-hand corner to COMNAVAIRPAC.
- e. Members who receive an award within one month of a selection board convening date should also send a copy to the Board President per the MILPERSMAN. If an award shows on the AIMS database but not on the microfiche, members should send a copy (with the SSN in the upper right-hand corner) directly to Pers-313C1.
- 8. Final Status of Campaign and Unit Awards. Campaign and Unit Awards are issued to individuals via their commanding officer. Additionally, approved units are listed in OPNAV 1650 Notices. Campaign/Unit Awards are not listed in the AIMS database, therefore, inquiries as to the final status of campaign or unit awards should be directed to the command's personnel office or call the Secretary of the Navy (Navy Department Board of Decorations and Medals) at DSN: 325-1770 or commercial (202) 685-1770.

R. L. CASEY Chief of Staff

# Distribution:

SNDL Parts 1 and 2 (PACFLT only, unless otherwise indicated)

26HH2 Combined Services Support School

26JJ2 Fleet Area Control and Surveillance Facility

26RR2 Fleet Imaging Command, Center and Facility

26WWW Training Support Unit

26YYY Carrier Airborne Early Warning Weapons School

28A2 Carrier Group

28B2 Cruiser-Destroyer Group

29B2 Aircraft Carrier

42A2 Fleet Air Command

42B2 Functional Wing Commander

42B3 Functional Wing Commander Reserve

42D2 Fleet Aviation Specialized Operational Training Group

42E2 Type Wing Commander

42J2 Carrier Air Wing (CVW)

42J3 Carrier Air Wing Reserve

42K2 Attack Squadron (VA) and Detachments

42K3 Attack Squadron Reserve

42L2 Fighter Squadron (VF)

42N2 Sea Control Squadron (VS)

42P2 Patrol Wing and Squadron (VP) (VPU)

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**42Q2** Fleet Logistics Support Squadron (VRC) 42R2 Fleet Composite Squadron (VC) Air Test and Evaluation Squadron (VX) and Antarctic Development 42S2 Squadron (VXE) and Detachments 42U2 Helicopter Combat Support Squadron (HC) and Detachments Fleet Air Reconnaissance Squadron (VQ) and Detachments 42X2 42YY Sea-Based Weapons and Advance Tactics School Tactical Electronic Warfare Squadron (VAQ) 42Z2 42BB2 Helicopter Anti-Submarine Squadron (HS) Helicopter Anti-Submarine Squadron, Light (HSL) 42CC2 Carrier Airborne Early Warning Squadron (VAW) 42DD2 42FF2 Strike Fighter Weapons School 42GG1 Strike Fighter Squadron (VFA 106 Det Fallon only) Strike Fighter Squadron (VFA) 42GG2 Electronic Combat Weapons School 42UU2 Fighter Weapons FF67 42FF2 Strike Fighter Weapons School Strike Fighter Squadron (VFA 106 Det Fallon only) 42GG2 Strike Fighter Squadron (VFA) 42UU2 Electronic Combat Weapons School Copy to: CINCPACELT 21A2

22A2 Fleet Commander

A1 Secretary of the Navy А3 Chief of Naval Operations

#### Stocked:

COMNAVAIRPAC (N004)

## "Norm" Level of Award Matrix

1. There are no rules that dictate what award is appropriate for a particular rank/rate or billet; that decision is best left to the submitting activity. Typically, however, there is a connection between those measures of responsibility and the awards which are received. An award submission that falls outside of the norm will be reviewed more critically than others and will require additional justification to receive approval. The following matrix is not all inclusive but provides an approximate "norm" for awards approved in the past.

## AWARD

# NAVY AND MARINE CORPS ACHIEVEMENT MEDAL

First tour officers (at end of tour) Chief Petty Officers Workcenter Supervisors Command Sailor of the Year

## NAVY AND MARINE CORPS COMMENDATION MEDAL

Shipboard Department Heads (minor) & Principal Assistants
Command Master Chiefs
Lifesaving (low personal risk) (below Navy & Marine Corps Medal)
Senior LT/LCDR
Instructor of the Year
Squadron/FRS Department Head

## MERITORIOUS SERVICE MEDAL

Commander (CO)
Shipboard Executive Officers and Department Heads (major)
Staff Major Codes
Command Master Chiefs (major command)
Retiring Commanders/LDOs/Master Chief Petty Officers

## LEGION OF MERIT

Major Command COs COMCARGRU Chief of Staff Type Wing Commanders CAG Shipboard Department Heads (extraordinary circumstances) Retiring O-6's

## List of Common Errors made on OPNAV Form 1650/3 and Proposed Citation

- 1. The following are frequent errors made in completing the OPNAV 1650/3 and sample citations:
  - a. PHONE NUMBER: Must include DSN phone number.
- b. <u>BLOCK 2, DESIG/NEC/MOS</u>: List designator for an officer (e.g., 1310), primary NEC for Navy enlisted (if none, annotate with four zeros), and MOS for Marine Corps.
- c. BLOCK 5. GRADE/RATE: Do not use a pay grade such as E5 or 02. Use only standard abbreviations, e.g., LCDR or AMH2.
- d. <u>BLOCK 6, WARFARE DESIGNATOR</u>: This block is for enlisted warfare designators, e.g., Surface Warfare (SW), Aviation Warfare (AW), Seabee Combat Warfare (SCW), or Submarine Service (SS).
- e. <u>BLOCK 11</u>, <u>NUMBER OF AWARD OF RECOMMENDED MEDAL</u>: This number shows the numerical succession of the proposed award for which the member is being recommended. The number of the award must be spelled out, i.e., First, Second, Third, etc.
- f. BLOCK 12. ACTION DATE/MERITORIOUS PERIOD: Dates of action/period must agree with dates in the proposed citation. If the member has been previously awarded a military decoration during their present tour, exclude the date(s) of action for that previous award in parentheses. Action dates may not be "juggled" in order to gain advancement points.
- g. <u>BLOCK 16. NEW DUTY STATION</u>: New duty station or retirement or separation address <u>is required</u>, even if presentation is desired prior to transfer. Include the complete address, e.g., street number/FPO/zip code.
- h. BLOCK 19. PREVIOUS PERSONAL DECORATIONS: When listing personal decorations, be sure to include the date (or inclusive dates) awarded. List only "personal decorations." List only Navy and Marine Corps Achievement Medals and above (but do not include the Purple Heart and Combat Action Ribbon). Do not list letters of commendation, campaign, unit, or service awards such as the Good Conduct Medal, National Defense Service Medal, Armed Forces Expeditionary Medal, or Meritorious Unit Commendation, etc. A definition and listing of all personal decorations are contained in reference (c).
  - I. BLOCK 22, NAME, GRADE, TITLE OF ORIGINATOR: Not signed or dated.
- j. <u>BLOCK 24. DISPOSITION OF BASIC RECOMMENDATION</u>: DO NOT TYPE ANYTHING IN THIS BLOCK. This block is for the Awarding Authority to complete.
- k. <u>BLOCK 25, SUMMARY OF ACTION</u>: This block is completed only for Flaglevel Navy and Marine Corps Achievement medals and above. It is not required for Flag Letters of Commendation and command awarded Navy and Marine Corps Achievement Medals. Spell out acronyms when first used.

# Flag Letter of Commendation Proposed Citation

RANK

ENTER FIRST, MIDDLE INITIAL, AND LAST NAME
UNITED STATES NAVY/NAVAL RESERVE/MARINE CORPS

For outstanding performance as (PRIMARY BILLET) at (COMMAND) from (DATE(S) OF ACTION). LIMIT TEXT TO 18 LINES Petty Officer Doe demonstrated exceptional leadership by his extensive involvement in every aspect of Operation Flight Program 166 integration during the F-14A/B and D01/D02 Software Upgrades to the F-14D, which significantly improved the Navy's warfighting capability. Testing included over 25 Captive Carry missile missions, the live firing of one Sparrow and four Phoenix missiles, and numerous bombing detachments to Naval Air Station, Fallon, Nevada, in support of the very successful F-14 Air-to-Ground Test Program. Additionally, his technical expertise and personal commitment to quality maintenance paved the way for several highly successful Operational Evaluations including the ALR-67, Airborne Self-Projection Jammer, Joint Tactical Information Distribution System, and the AAs-42 Infrared Search Track System. Petty Officer Doe's professionalism and devotion to duty reflected great credit upon himself and were in keeping with the highest traditions of the United States Naval Service.

M. L. BOWMAN

Vice Admiral, U.S. Navy

Procedures for Preparing Navy And Marine Corps Achievement/Commendation Medal Proposed Citations

- 1. Set paper orientation to "landscape." Use one inch right and left margins with full margin justification. Type the entire citation in ALL CAPS with a font no smaller than 10 point. Proposed citations will contain no more than nine lines of text.
- 2. TOP LINE (SUBSEQUENT AWARDS): If this is a second or subsequent award, on the line below the award title, in parentheses, type number of the award in all caps, e.g., (GOLD STAR IN LIEU OF SECOND AWARD).
- 3. TO Line: One line under the TO line, in all caps, type rank/rate followed by warfare designation, recipient's first name, middle <u>initial</u>, last name. Branch of service is typed one line under the rank/rate/name. Example:

AVIATION MACHINIST'S MATE FIRST CLASS (AVIATION WARFARE) DIANE L. MAYBERRY

## UNITED STATES NAVY

For an officer of the staff corps, type name of corps after last name as follows:

## LIEUTENANT NATHAN D. ADAMS

# MEDICAL CORPS, UNITED STATES NAVAL RESERVE

- 4. TEXT Section: IN NO MORE THAN NINE LINES, type mandatory opening sentence: MERITORIOUS SERVICE or HEROIC ACHIEVEMENT for the Navy and Marine Corps Commendation Medal or PROFESSIONAL ACHIEVEMENT for the Navy and Marine Corps Achievement Medal. Next, enter member's PRIMARY BILLET ONLY, parent command, and action date(s). SUMMARIZE the member's achievements. Due to limited space on the new certificates, there will not be enough room to account for every achievement and collateral duty. Instead, give a general overview and restrain from using wordy lead-in phrases such as: "With unmatched leadership, total devotion to duty and backbreaking hard work, Petty Officer Smith operated the coffee mess yielding outstanding results." These lead-in phrases take up space that could be better used to give a more concrete, yet quality, description of accomplishments. All text must end above the Navy Seal located near the bottom of the certificate. Do not expand margins out to .5 inch or use a small font in order to squeeze text down to nine lines. If you exceed the nine-line/one inch margin limit then we will have to edit out text, and in that event, pertinent items may be omitted. The last sentence will be the mandatory closing sentence: RANK/RATE LAST NAME'S PROFESSIONALISM AND DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.
- 5. SIGNATURE Line: For subordinate commands issuing command awarded Navy and Marine Corps Achievement Medals, type in the words "FOR THE" directly in front of SECRETARY OF THE NAVY. Try to match the font as close as possible. On the next line below, type the Commanding Officer's name. On the line below his name, type the rank, and on the last line below rank, type the title.

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6. The following "fill in the blank" formula may be used in drafting double-spaced proposed citations for Navy and Marine Corps Achievement/Commendation Medals:

NAVY AND MARINE CORPS ACHIEVEMENT OR COMMENDATION MEDAL

ENTER GOLD/SILVER STAR IF SECOND OR SUBSEQUENT AWARD

ENTER RANK/RATE (ENLISTED WARFARE)FIRST, MIDDLE INITIAL, LAST NAME ENTER BRANCH OF SERVICE

(MERITORIOUS SERVICE OR PROFESSIONAL ACHIEVEMENT) AS (ENTER PRIMARY BILLET ONLY)
AT (ENTER COMMAND) FROM (ENTER SINGLE OR INCLUSIVE DATES). (RANK/RATE LAST NAME)
DEMONSTRATED (EXTRAORDINARY DEDICATION/EXCEPTIONAL LEADERSHIP/ORGANIZATIONAL
SKILLS) IN (SUMMARIZE PRIMARY ACHIEVEMENTS) (THAT CONTRIBUTED TO OR RESULTED IN)
(READINESS RATES/AWARDS, ETC.). (RANK/RATE LAST NAME'S) PROFESSIONALISM AND
DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON (HIM/HERSELF) AND WERE IN KEEPING
WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

## SAMPLE FINISHED PROPOSED CITATION:

MERITORIOUS SERVICE AS SQUADRON FLIGHT SURGEON FOR STRIKE FIGHTER SQUADRON 125 FROM MARCH 1992 TO MAY 1996. LIEUTENANT DOE SINGLE-HANDEDLY ADMINISTERED TO THE MEDICAL NEEDS OF THE LARGEST TACTICAL AVIATION SQUADRON IN THE NAVY. HE TOOK CHARGE OF ALL ADMINISTRATIVE MATTERS WITHOUT ANY MEDICAL SUPPORT PERSONNEL AND STILL PROVIDED THE ABSOLUTE FINEST MEDICAL CARE. LIEUTENANT DOE'S PROFESSIONALISM AND DEVOTION TO DUTY REFLECTED GREAT CREDIT UPON HIMSELF AND WERE IN KEEPING WITH THE HIGHEST TRADITIONS OF THE UNITED STATES NAVAL SERVICE.

# Meritorious Service Medal Proposed Citation

The President of the United States takes pleasure in presenting the MERITORIOUS SERVICE MEDAL (Gold Star in Lieu of Second, Third, etc., Award) to ENTER RANK/RATE

ENTER FIRST MIDDLE INITIAL AND LAST NAME
STAFF CORPS, UNITED STATES NAVY/NAVAL RESERVE/MARINE CORPS
for service as set forth in the following
CITATION:

For outstanding meritorious service as (enter primary billet) (with/at the/of/for/while attached to) (enter command) from (enter inclusive dates). (Rank/rate last name) demonstrated (extraordinary dedication/exceptional leadership/organizational skills) in (summarize achievements) (that contributed to or resulted in) (readiness rates/awards, etc.). Limit text to 22 lines. (Rank/rate last name's) professionalism and devotion to duty reflected great credit upon (him/herself) and were in keeping with the highest traditions of the United States Naval Service.

For the President,

M. L. BOWMAN

Vice Admiral, U.S. Navy

Commander, Naval Air Force, U.S. Pacific Fleet